

Minutes

New Hampshire Orchid Society Board of Directors Meeting
September 11, 2004

Attendance

Board Members: President Andrea Deachman, Treasurer Brenda Campbell, Secretary PK Dulong, Trustee Dick Josephson, Trustee Robert Richter, Trustee René Dishong, and Trustee-at-Large Jim McHale.

Committee Chairs and Members: John Mattor, Ulla Jurrissen, and Bert Consentino.

Opening

Andy called the meeting to order at 10:19. Bob moved that we accept the August minutes as written.

René seconded and the motion carried.

Andy asked for advice concerning the notice of resignation that she received from John Crooker, Jim moved that the Board accept with regret John's resignation as Vice-president and other duties. PK seconded and the motion carried. Andy then asked for the advice and consent of the Board in appointing PK as Vice-President and that Chuck Crisler is reappointed to the BOD and assume the position of Secretary. Jim moved that the BOD give their consent to these changes and that PK would assume the duties of Vice-President at close of the September business meeting, and that Chuck be added to the BOD, effective immediately, and appointed as Secretary. René seconded and the motion carried.

Andy asked that Dick provide to her a list of non-renewing members at the end of business today so she may contact these people personally.

Treasurer's Report:

Brenda presented the General Ledger as of August 31. Two checks have not cleared, when they do, the checking balance will be \$8,127.05. Bob moved that the Board accept the list of bills to be paid. Jim seconded and the motion carried. We received two post dated checks from one of our vendors for sales space at the show. PK will return them with a polite note explaining it is against our financial policy to accept post dated checks and asking him to return the checks at the appropriate date.

Secretarial Report:

PK passed out the mail. Jim asked if we should change our policy of publishing the BOD mins in the newsletter each month. This usually adds one entire page to the newsletter and we could just publish highlights and put a copy of the complete set of minutes on the web and in a binder to be kept in the NHOS library.

Committee Reports:

Advertising and Publicity – The current Chair is electronically challenged (limited computer access). Andy will talk with Barb to see if we should appoint a new Chair for next year.

AOS and Affiliated Societies – Jo had nothing to report.

Library –reported that we have received two new books...A to Z of South East Asia Orchid Species and Bulbophyllums and their Allies. Physical inventory will start today, and René will ask for a few volunteers to join the committee. Dick will print return address labels and Brenda will bring the NHOS stamp next month to mark the new books.

Editorial – Bert needs the help of a larger committee to gather articles, layout, printing, mailing and getting the newsletter on the web. The indicia should be used for the mailing of the newsletter to

save us money each month. Bert is now doing everything but the mailing and some months he is strapped for time. Publishing the newsletter is a giant task. PK moved that we purchase a copy of Acrobat for use by the Editor, Brenda seconded and the motion carried. Bert will think about what will make his job easier and let the BOD know next month.

Hospitality – Nothing to report.

Membership Committee – Dick will collect dues today for renewing and new members. PK asked Dick to email her a copy of the membership as of end of business today. MOS has asked for our mailing list...PK will send them the contract in reply. Discussion followed concerning Greeters, the Membership Committee should consist of 2 permanent members (the Chair and an assistant) and 2 rotating members (greeters). Sign ups for next month's greeters will go on the Hospitality sign up sheet, if no one volunteers Andy will assign the job to members.

Show Committee – PK reported that she has purchased material to make 30 feet of new drape for use on the east wall of the Crowne during the show. She would like to purchase pipe to hold this drape but is not sure the expense will fit in the current budget. Discussion followed. The postcard has been sent to the printer. PK approved the fees involved with the trophy artwork, at \$50.00 per trophy for 15 trophies we will be under budget. Four new art panels have arrived and were put into the storage unit. PK will ask for trophy sponsors during the business meeting today, we have had a good response so far. Dick reported that we have 61 yellow show signs in the storage unit. PK submitted a request for quote letter for approval of the BOD. The letter was reviewed and approved; PK will send the letter to various facilities to obtain quotes for facilities that may host our show in 2006/2007.

Show Table Committee – Andy will ask Chuck to explain the new show table rules during the business meeting today.

Contracts – Andy and PK signed one vendor contract.

At 11:53 the BOD meeting was recessed until after the business meeting. After the business meeting, we did not have a quorum so Andy adjourned the meeting with no additional business conducted.

Respectfully,

PK Dulong
Secretary