

**New Hampshire Orchid Society
Exhibitor Show Agreement**

General Information - Exhibitors			
Agreement	This Agreement is a legally binding contract between the NHOS and Exhibitors at the NHOS annual show. This Agreement is not binding on NHOS until the NHOS Show Chair, President and Secretary sign it. Once signed, a copy will be returned to the Exhibitor. Vendors and exhibitors are invited guests of the show chair. Exhibitors are required to complete the applicable sections of this agreement.		
Definitions	The following defines the terms and acronyms used in this agreement: <ul style="list-style-type: none"> ▪ NHOS – New Hampshire Orchid Society, Inc. ▪ Board of Directors – the elected governing body of the NHOS ▪ Show Committee – the NHOS committee responsible for managing all aspects of the show ▪ Exhibitor – one who shows or exhibits orchids or other orchid related material, such as artwork. ▪ Vendor – a seller of orchids and/or related materials. ▪ Exhibit space – the space allocated to an individual or group for the purpose of displaying orchids or orchid related items. ▪ Vendor space – the space allocated to a Vendor for the purpose of selling orchids and related materials. 		
Mailing Address	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Mail completed agreements to: Chuck Crisler 10 Sunridge Rd. Windham, NH 03087 </td> <td style="width: 50%; vertical-align: top;"> Mail general correspondence to: NHOS, Attention Show Chair PO Box 5375 Manchester, NH 03108-5375 </td> </tr> </table>	Mail completed agreements to: Chuck Crisler 10 Sunridge Rd. Windham, NH 03087	Mail general correspondence to: NHOS, Attention Show Chair PO Box 5375 Manchester, NH 03108-5375
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Special Requests or Requirements	Special requests that fall outside of the terms of this agreement must be made in writing to the show chair at our mailing address above. Every effort will be made to accommodate special requests. The Show Chair will respond in writing to any special requests by January 15 th .		
Liability	NHOS will take reasonable precautions to guard against theft or damage to plants or materials on display or offered for sale. However, NHOS is not liable for any theft or damage that may occur.		
Commercial Operations	An Exhibitor/Vendor shall not remove items to be sold from an exhibit space except after the close of the show on Sunday.		
Attachment #1	Attachment #1 describes the show schedule and vendor/exhibitor regulations. This applies to all exhibitors and vendors at the show.		
Breach of Agreement	A breach of any portion of this agreement by the Exhibitor shall result in the Exhibitor being held in bad standing at future NHOS shows, or other activities, for a period of time to be determined by the NHOS Board of Directors.		

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Exhibitor Information – Please print clearly <i>All Exhibitors must complete this section.</i>	
Name (for publicity & signs) May be an individual's name, society name or company name.	
Contact Person	
Street	
City/State/Zip Code /Province/Country/ Postal Code	
Phone (Include area code)	
Fax (Include area code)	
E-mail address	

Exhibit Space – Exhibitors <i>All Exhibitors must complete this section.</i>	
Check the appropriate boxes below for your exhibit type and space requirements. Any exhibitor interested in doing multiple exhibits (for example: plant and artwork) should check all applicable boxes.	
Plant exhibit	Choose one: <div style="text-align: center; margin: 5px 0;"> Floor Exhibit -or- Tabletop Exhibit </div> Choose one: <div style="text-align: center; margin: 5px 0;"> At Wall -or- Freestanding </div> Choose one: <div style="display: flex; justify-content: space-around; margin: 5px 0;"> <div style="text-align: center;"> 4 sq feet or less 50 square feet </div> <div style="text-align: center;"> 25 square feet 100 square feet </div> </div> <p style="margin-top: 5px;">(please note: square footage is approximate)</p> <p style="margin-top: 5px;">If you need electrical access please check here: Electrical (wall displays only)</p>

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Other exhibit	<p>Choose one:</p> <p style="text-align: center;">Artwork Exhibit</p> <p style="text-align: center;">Floral Design</p> <p style="text-align: center;">Educational</p> <p style="text-align: center;">Orchids in everyday living</p> <p>Choose one:</p> <p style="text-align: center;">Floor Exhibit</p> <p style="text-align: center;">Tabletop Exhibit</p> <p style="text-align: center;">Artwork Display Panels (NHOS has a limited number of panels available on a first come, first served basis).</p> <p>Choose one:</p> <p style="text-align: center;">At Wall -or- Freestanding</p> <p>Choose one:</p> <p style="text-align: center;">18"x18"</p> <p style="text-align: center;">3' x 3'</p> <p style="text-align: center;">7'x2' (an art panel)</p> <p>(please note: square footage is approximate)</p> <p>If you need electrical access please check here: Electrical (wall displays only)</p>
Special Requirements	<p>Describe any special requirements not listed in this agreement. The NHOS Show Committee must approve all other requirements prior to the show. Please submit special requests by December 31st.</p>

Exhibit space is on a first come first serve basis.

By signing this agreement, the Exhibitor(s) acknowledges that they have read and agreed to the terms and conditions set herein and Attachment #1 Show Schedule & Exhibitor Regulations.

Exhibitor Signature	Date
NHOS President	Date
NHOS Show Chair	Date
NHOS Secretary	Date