New Hampshire Orchid Society

Board of Director Minutes

February 13, 2021

**Attendance:**

Present: President: Anita Walker; Past President: Norm Selander-Carrier

Treasurer: Andrea Deachman; Trustees: Sue Labonville, Lee Brockmann, Bob Cleveland and Secretary: Susan Usseglio

Absent:

Committee Chairs:

Guests:

**Opening:**

* President called the meeting to order at 09:02 AM.
* Minutes for January 2021 were approved with changes. Motion made by Bob Cleveland and seconded by Lee Brockmann; motion passed.
* Policies: There are two Policies still in need of review and vote. They are the Financial Management Policy and a re-write of the Code of Ethics Policy. Both to be reviewed and voted on by the Board at the March Meeting.
* Auction Guidelines and Auction Rules were reviewed and proposed changes made. Motion made to accept changes to the Auction Guidelines and Auction Rules by Bob Cleveland seconded by Lee Brockmann – motion passed.
* QuickBooks – Upgrade for quicken does not require purchase of additional computer hardware, external keypad is needed. Motion made by Bob Cleveland seconded by Lee Brockmann to purchase keypad - motion passed.
* Received call from Bookkeeper that is familiar with QuickBooks and she will investigate procedures/requirements to upgrade our outdated desktop version to a 2021 online version. Since this is tax season, she will contact me when her schedule opens up.
* Even though a separate computer is not required for QuickBooks online version, Bob Cleveland has donated an old lap top of his own to the society. He will pursue re-formatting the hard drive. Thank You Bob your generosity it is very much appreciated.
* Book Donation: Appraisal of donated books still outstanding.
* Insurance Issues – Received breakdown of insurance costs, via multiple carriers, for Liability pricing for the Board, Treasurers position and Societies Property. Following an exhaustive investigation, the cost to be incurred to cover these areas is cost prohibitive. **NOTE:** This same exercise and outcome has been done previously arriving at the same conclusion. Additional insurance and CPA performed Audits are a luxury too rich for this small society with the limited resources (money) available to it. Insurance issues are closed.
* Marriott Contract Review – Separate meeting to be scheduled to clarify the language not re-negotiate the terms of the contract.
* Received notice from Bolder Park Storage company that our account is 3 months overdue. Bolder Park to be contacted and bill paid for 2021.
* Venue and needed for the August Annual Meeting and Picnic

**Vice President:**

**It is important to note that at present this position is vacant and the job of Programs will be performed as a collaboration by the Board.**

As it stands most other Societies have been conducting their meetings via ZOOM.

* January 2021 – Andrea Niessen – Orquieas del Valle; The Beauty and Diversity of Colombian Orchids via ZOOM.
* February 2021 – Peter T. Linn – Diamond Orchids: The 3 A’s of the Orchid World – Angraecum, Aerangis and Aeranthes via ZOOM.
* March 2021 – Ray Bartalow – First Rays LLC – Orchid Nutrition via ZOOM.
* April 2021 – Mary Jo Gilsdorf – Dendrobiums via ZOOM.
* May 2021 – Cordelia Head of J&L –Masdevallias.
* June 2021 – Fred Clark has agreed to be our speaker. **NOTE: this presentation will be held on the first Saturday in June.** The Bedford Town Hall has been notified of the date change and has granted us access for our Monthly Meeting and Speaker Presentation.
* July 2021 – Peter Tobias - Conserving Orchids in the Wild with the Orchid Conservation Alliance.
* August 2021 – Annual Meeting and Picnic (Volunteer needed).
* September 2021 – Speaker needed.
* October 2021 – Annual Auction **(Auction date has been changed from May to October).**
* November 2021- Speaker needed.
* December 2021 – Annual Christmas Party and potential AOS Judging. This meeting is tentatively scheduled for the 1st Saturday in December so that AOS Judges can attend. Bedford Town Hall has been notified.
* May 2022 – T. J. Hartug

**Treasurer:**

* Form 990 completed; Non-Profit Report still outstanding. Copies of the non-profit report to be forwarded to the Secretary for record keeping.
* Financials’: We have a total of $12,828.28 in the checking account; Net Worth is $41,291.72; Manifest: $2,308.00 - Motion made to accept the manifest by Norm Selander-Carrier and seconded by Lee Brockmann – motion passed. Manifest = $1,000.00 for Mariott down payment.

**Secretary:**

**Committees:**

**Annual Vendors’ and Members’ Auction**:

**Advertising and Publicity:**

**AOS and Affiliated Societies:**

**Conservation:**

**Editorial/Newsletter:**

* Items need to be to Leigh Coolidge 2 weeks prior to the meeting. This includes but is not limited to: Show Table results, Presidents Message, Minutes of the prior months meeting, photos and any other information that is pertinent to the membership. Members can submit articles of interest directly to Leigh.

**Election:**

**Hospitality:**

**Library:**

**Membership:**

* Lee Brockmann reported that 112 members, 59 are still outstanding.

**Nominations:**

**Show:**

**New England Orchid Shows:**

**Risk Management:**

**Show Table:**

* A volunteer is needed to take pictures of the Show Table once in-person Meetings resume.
* We will continue with the Virtual Show Table. Susan Usseglio and Chuck Wingate have been agreed.

**Website Management:**

* Anita spoke with Adrienne and she is a one man show. All we have to do is let her know what we want.

**Miscellaneous:**

**New Business:**

Motion made by Lee Brockmann and seconded by Bob Cleveland to adjourn the meeting at 10:58AM for the February Meeting scheduled to start at 11:00 AM. Motion passed.

Respectfully submitted by: Susan Usseglio – NHOS Secretary